

Federal Advisory Committee (FAC) Membership Balance Plan

Please read the Federal Advisory Committee Membership Balance Plan Guidance prior to completing this form

DEPARTMENT OF HEALTH AND HUMAN SERVICES/OFFICE OF THE SECRETARY/OFFICE OF THE ASSISTANT SECRETARY FOR HEALTH/OFFICE OF THE SUGEN GENERAL

(1) FEDERAL ADVISORY COMMITTEE NAME

State the legal name of the FAC

Advisory Group on Prevention, Health Promotion, and Integrative and Public Health (Advisory Group)

(2) AUTHORITY

Identify the authority for establishing the FAC

Authority to establish the Advisory Group on Prevention, Health Promotion, and Integrative and Public Health (hereafter referred to as "the Advisory Group") was given under Executive Order 13544, dated June 10, 2010, in accordance with Section 4001 of the Patient Protection and Affordable Care Act, Public Law 111-148. The Advisory Group was terminated on September 30, 2012, by Executive Order 13591, dated November 23, 2011. Authority for the Advisory Group to be re-established was given under Executive Order 13631, dated December 7, 2012. The Advisory Group is currently operating under the authority given in Executive Order 13708, dated September 30, 2015.

(3) MISSION/FUNCTION

Describe the mission function of the FAC

The Advisory Group was established to provide recommendations and advice to the National Prevention, Health Promotion and Public Health Council (Council). To accomplish its mission, the Advisory Group develops policy and program recommendations and advises the Council on lifestyle-based chronic disease prevention and management, integrative health care practices, and health promotion.

(4) POINTS OF VIEW

Based on understanding the purpose of the FAC:

- (a) describe the process that will be used to ensure the committee is balanced, and identify the categories (e.g. individual expertise or represented interests) from which candidates will be considered;*
- (b) consider identifying an anticipated relative distribution of candidates across the categories; and*
- (c) explain how a determination was made to appoint any individuals as Special Government Employees or Representative members*

The Advisory Group is composed of not more than 25 non-federal members who will be appointed by the President. The Advisory Group consists of a diverse group of licensed health professionals, including integrative health practitioners who have expertise in (1) worksite health promotion; (2) community services, including community health centers; (3) preventive medicine; (4) health coaching; (5) public health education; (6) geriatrics; and (7) rehabilitation medicine. Individuals are selected to serve as members of the Advisory Group based upon their qualifications, level of expertise and knowledge, and ability to contribute to the work to be performed by the Advisory Group. The Advisory Group membership does not include representative members; Advisory Group members are not selected to present the viewpoints of any particular group or interest. Establishment of the Advisory Group was mandated by law. The Advisory Group reports to the Surgeon General, who, by statute, serves as Chair of the Council. Advisory Group members are appointed to serve as SGEs because they are expected to provide their own best judgment on the topics to be discussed by the Advisory Group.

(5) OTHER BALANCE FACTORS

List any other factors your agency identifies as important in achieving a balanced FAC

Members of the Advisory Group are appointed by the President. The nomination process for qualified candidates to be considered for appointment to the Advisory Group is determined by the White House Office of Presidential Personnel.

(6) CANDIDATE IDENTIFICATION PROCESS

Summarize the process intended to be used to identify candidates for the FAC, key resources expected to be tapped to identify candidates and the key persons (by position, not name) who will evaluate FAC balance. The summary should:

- (a) describe the process*
- (b) identify the agency key staff involved (by position, not name)*
- (c) briefly describe how FAC vacancies, if any, will be handled by the agency; and*
- (d) state the membership term limit of FAC members, if applicable*

Members are appointed by the President. The terms of members shall be determined by the President. Terms of more than two years are contingent upon renewal of the Advisory Group by appropriate action prior to termination of the charter established for the Advisory Group. The nomination process for the Advisory Group shall be determined by the White House Office of Presidential Personnel.

(7) SUBCOMMITTEE BALANCE

Subcommittees subject to FACA should either state that the process for determining FAC member balance on subcommittees is the same as the process for the parent FAC, or describe how it is different*

**This is relevant to those agencies that require their subcommittees to follow all FACA requirements.*

With approval of the Surgeon General or designee, the Advisory Group may establish subcommittees to provide assistance in carrying out work associated with the mission of the Advisory Group. The established subcommittees may be composed of members of the Advisory Group and/or non-member special consultants. Non-member special consultants must be appointed by the Surgeon General and/or designee. To ensure that there are fairly balanced points of view presented for the topics to be discussed by the subcommittees, the following factors may be taken into consideration when non-member special consultants are being selected: geographic areas, gender, race, ethnicity, and disability.

(8) OTHER

Provide any additional information that supports the balance of the FAC

Not applicable.

(9) DATE PREPARED/UPDATED

Insert the actual date the Membership Balance Plan was initially prepared, along with the date(s) the Plan is updated

Prepared: 08/30/2013; Updated: 10/09/2014; 01/14/2017